1. **Asset Tracking System:**

We would need a system which would handle  
from asset inward to disposal. It should be able to group the assets and  
also capture the consumable inwards(Grouping, Materials, Quantity, Price,  
Date of Purchase, Warranty etc). We need the assets to be tagged based on  
barcodes and in the system we should be able to allocate assets to  
Employees. System Notification to users & admin accordingly (Low Stock,  
Warranty Expiry Alert). Also we would expect analytical reports such as  
depreciation reports I,e based on the age of asset & usage, Disposable /  
Scrap report, Dashboard showing the assets to be procured based on resource  
joining forecast and assets to be collected from resigning employees, etc.

1. **Visitor Tracking System:**

We need a complete system which handled  
from entry of visitors, approval on entry until exit of the visitors to the  
company premises.  
  
a.      Employee creates visitor appointment with visitor details (Name,  
company, vehicle details, material, purpose of visit etc).  
b.      Appointment request is authenticated as it goes through an approval  
workflow (To admin team)  
c.      Email alert with entry pass is sent to visitor and security gate.  
d.      On visitor arrival at Entry-point Security identifies the Visitor  
using the pass with barcode / QR code.  
e.      Visitor ID to be printer and provided to visitor with photo by  
scanning the barcode  /QR code.  
f.      Employee / Host to be notified about visitor arrival through mail.  
g.      Visitor Entry and Exit is recorded in our database.  
h.      Mobile or email Alert notification to be triggered on visitor  
entering unauthorized places in the office.  
i.      Analytical reports on Approvals & rejects, Visitor Engagements, etc

1. **Seat Management System:**  
   \*       Visualizing the office floor plan  
   \*       Seating Capacity Details  
   \*       Allocation to department - Email to be tiggered to Dept Head based  
   in the allocation  
   \*       Allocation for new hires  - Email to be tiggered with seat number to  
   Dept Head based in the allocation  
   \*       Deallocation  
   \*       Sharing seat allocation options based in shift  
   \*       Dashboard & Reports  
     
            i.     Total Seats  
     
                              ii.     Allocated to department  
     
                              iii.     Occupied by employee  
     
     
     
   4. **Transportation Management System:**  
     
   \*       Employee requests a cab services from the app using their corporate  
   account details by sharing their details  
   \*       Options - Shuttle Services , Adoc Service  
   \*       Email alert to be notified to admin team with details.  
   \*       Admin team to assign the cab for the requets  
   \*       Email & SMS to be sent to the requester  
   \*       Reports & Dashboards on Trip Utilization, Capacity Mgmt, etc  
   \*       Optional features  
     
   \*       Geographical to sync with tool  
   \*       Cab GPS system to be sync with our tool  
   \*       Admin user can track all trip activity from a central dashboard  
   \*       Automation on trip sheets for each trips for billing purpose